

Clerk to the Council: Jessica Bedford, 15 Wistowgate, Cawood, YO8 3SH
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**Minutes of the Annual Council Meeting held at The Rockingham Arms, Towton
on Tuesday 19th May 2026 at 7.30pm.**

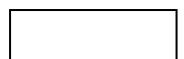
The meeting opened at 7.34pm

Present: Cllrs T Fielden (Chairman), G Barlow, H Matthews, C Gallagher, P Fletcher, and D Goodrick and
Mrs J Bedford, Clerk to the Council.

No members of the public present.

MINUTES

- 14/26** Apologies and approve reasons for absence
No apologies were received
- 15/26** Declarations of Interest and to approve any Dispensation Requests *It is a requirement in law, Localism Act (2011s31) that Council members declare any Disclosable Pecuniary Interest.*
None
- 16/26** Election of Chair of the Council
Resolution: That Cllr T. Fielden be elected Chair of the Council for the 2026/27 municipal year. Cllr Fielden signed the Declaration of Acceptance of Office.
- 17/26** Election of Vice Chair of the Council
Resolution: That Cllr H. Matthews be elected as Vice Chair of the Council for the 2026/27 Municipal year
- 18/26** Election of Group Chair:
a) Village Field Committee
Resolution: To appoint Cllr H. Matthews as Chair of the Village Field Committee
b) Allotment Committee
Resolution: To appoint Cllr C. Gallagher as Chair of the Allotment Committee
c) KWFG
Resolution: To appoint Cllr G. Barlow as Chair of the Kirkby Wharfe Flood Group
- 19/25** Review of the Council's Standing Orders and Financial Regulations, including consideration of any necessary amendments
Resolution: The Council reviewed the Standing Orders and Financial Regulations and resolved that no amendments were necessary.
- 20/25** To approve the Minutes of the Ordinary Council Meeting held on the 28th April 2026
Resolution: To approve the minutes as a true and accurate record
- 21/26** Matters of Public Participation
No matters were raised
- 22/26** Reports from other Authorities - County Councillor, Police.
No reports were received
- 23/26** Planning
a) Applications to be considered since the last meeting; acknowledged if date passed for consultation
The Council considered the following application received after the issue of the agenda: ZG2026/0435/HPA Old Vicarage, Kirkby Wharfe, Tadcaster Extension and alteration of existing Grade II listed building including the demolition of rear lean-to and front foyer, the construction of extension to the front and the addition of a detached carport
Resolution: To submit comments to the Planning Authority in support of the proposal, as bringing the building back into use would help prevent further deterioration and safeguard the historic building from being lost.
b) To consider any planning enforcement issues
None



24/26 To receive Representative Reports - To receive updates and consider any further action:

1 Allotment Committee – to include an update on Towton treatment plant works

Cllr Gallagher reported that two vacant allotment plots had been tidied. The allotment fencing had also been repaired and verges treated to improve visibility.

In relation to the Towton treatment plant works, Yorkshire Water has held a site meeting regarding the next stage of culvert replacement works, expected to commence within approximately three weeks. An automatic alarm system is being installed at the plant and inspections continue three times per week. A stile has been installed to maintain access following new fencing works.

2 Village Field Committee

Resolution: To approve a budget of £100 for the purchase of wood treatment and PPE, with Cllr Matthews authorised to arrange the purchase.

3 Kirkby Wharfe Flood Group Committee

No matters were reported

4 Defibrillator Guardians

Both defibrillators had been checked and were confirmed to be in working order

25/26 Council Matters

a) To receive and consider an update on actions from the April meeting (CJ)

The Clerk confirmed that a request has been made to the Deputy Mayor for Towton to be included as a fixed speed camera location as part of the wider rollout of the project. It was noted that wider funding pressures may result in delays to the implementation of the scheme.

It was noted that BT had confirmed that the telephone box will remain in use as a working location.

Highways matters were discussed, including a resident request for a zebra crossing in Towton and concerns regarding HGVs travelling through the village during the night. The Council is awaiting VAS data to support discussions regarding potential additional highways measures.

26/26 Regulatory & Financial Matters

1. To note receipts, bank reconciliation and confirm DD/SOs.

Date	Cost centre	Payee	Net	Gross
09/04/25	Allotment	Admin Fee – Plot 11		£25.00

Resolution: The Council noted the receipts and bank reconciliation showing balances of £3,245.08 in the Community Account and £32,759.90 in the Premium Account as at 28th April 2026.

2. To approve the Schedule of Payments to 13th May 2025

Date	Cost centre	Payee	Net	Gross
19/05/26	Admin	SLCC Membership – Parish Clerk		£15.18

Resolution: To approve the schedule of payments

27/26 To note Correspondence received not discussed elsewhere on this agenda.

No correspondence was noted

28/26 To note agenda items: confirm date and time of next meeting.

The next meeting of the Council will be held on the 8th July 2026 at 7.30pm

The Meeting closed at 8.04pm

Chairman's signature: _____

Date:

