

The Parish Council for Towton, Grimston and Kirkby Wharfe with North Milford

Clerk to the Council: Jessica Bedford, 15 Wistowgate, Cawood, YO8 3SH. Tel. 07841483436
Email: clerk@towtonpc.org.uk

Minutes of the Ordinary Council Meeting held at The Rockingham Arms, Towton on Thursday 23rd September 2025 at 7.30pm.

The meeting opened at 7.30pm

Present: Cllr T Fielden (Chairman), Cllr C Gallagher and Cllr G Barlow and Mrs J Bedford, Clerk to the Council.
No members of the public present.

MINUTES

18/26 Apologies and approve reasons for absence.

Apologies were received from Cllrs P Fletcher, D Goodrick, D Wheeler and H Matthews.

Resolution: To accept the reasons for absence.

19/26 Declarations of Interest and to approve any Dispensation Requests.

It is a requirement in law, Localism Act (2011s31) that Council members declare any Disclosable Pecuniary Interest.

Cllr Fielden declared an interest in item 28/26c, Kirkby Wharfe flood works.

20/26 Matters of Public Participation.

None in attendance.

21/26 Reports from other Authorities - County Councillor, Police.

The Clerk reported on Ulleskelf Parish Council's correspondence regarding speeding and excessive Heavy Goods Vehicle traffic on Raw Lane.

Resolution: The Clerk will write to North Yorkshire Council and Cllr Lee to support Ulleskelf Parish Council and to reiterate this Council's concerns. Despite minor repairs, the road continues to deteriorate and requires full reconstruction and resurfacing.

22/26 To approve the Minutes of the Annual Parish Council Meeting held on 20th May 2025 as a true and accurate record.

Resolution: To approve the minutes as a true and accurate record.

23/26 **Planning**

a) Applications to be considered since last meeting; acknowledged if date passed for consultation.

Reference	Address	Details
ZG2025/0606/HPA	Towton Hall, Main Street, Towton cut off 17/09/25	Demolish existing sun lounge, build single storey dining, family room

Resolution: No comments.

b) To consider any planning enforcement issues

None

24/26 **To receive Representative Reports** - To receive updates and consider any further action:

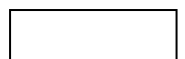
1 Allotment Committee – to include an update from Cllr Gallagher on the Towton sewage treatment plant.

Cllr Gallagher reported that one allotment has been returned, two re-let, leaving two vacant with further interest noted.

Towton Sewage Treatment Plant – Cllr Gallagher updated on ongoing concerns regarding road damage from tankers and potential pollution.

Resolution: To issue allotment renewal notices with rents increasing from £85 to £92.

Cllr Gallagher will draft a letter to Yorkshire Water, requesting a report on the



condition of the Sewage Treatment Plant, whereabouts of the outflow and quality of the discharge. The Clerk will submit the letter.

2 Village Field Committee

The Council received and noted the committee's written report.

3 Kirkby Wharfe Flood Group Committee

It was reported that approximately 80% of the planned works have been completed. Outstanding items include consolidating a fence and extending the bank using surplus materials. An interim payment of £19,184 gross is due to be paid, with further costs expected for additional clay banking. The works, once complete, will provide significant protection for the village.

4 Defibrillator Guardians

Cllr Fielden confirmed that the Kirkby Wharfe defibrillator was inspected on 23 September 2025.

25/26 To consider options for tree management on the village field.

Resolution: The matter was deferred to the next meeting. Councillors will visit the site beforehand to familiarise themselves with the location.

26/26 To consider the removal of the 30mph repeater signs at Towton.

Resolution: The matter was deferred to the next meeting

27/26 To consider the speed limit on the A162 between Tadcaster and Towton and address concerns regarding increased traffic and HGV presence within the parish.

The Council considered concerns about increased traffic, HGV use, and the recent accident at the junction with Raw Lane. Suggestions included reducing the 60mph limit and exploring the feasibility of a roundabout to improve safety and reduce speeds before entering the 30mph zone at Towton.

Resolution: The Clerk will write to Highways.

28/26 Regulatory & Financial Matters

1. To note the notice of conclusion of audit and external auditor certificate 2024/25.

Resolution: The Council noted the conclusion of audit and external auditors' certificate 2024/25.

2. To note receipts, bank reconciliation, payments and confirm DD/SOs.

The Clerk confirmed that a VAT refund request has been submitted for £3594.13.

Receipt

Date	Cost Centre	Payee	Net	Gross
08/09/2025	Receipt	Bank interest		£157.36

Direct Debit

Date	Cost Centre	Payee	Net	Gross
16/06/2025	PWLB	Public Works Loan Board		£2320.40

Resolution: The Council noted the receipts, direct debits and bank reconciliation.

3. To approve the Schedule of Payments.

Date	Cost Centre	Payee	Net	Gross
23/09/2025	Audit	PKF Littlejohn	£315.00	£378.00
23/09/2025	Salaries	Parish Clerk – Q2 and backpay		£367.12
23/09/2025	KWFG	Flood works (within budget)		£19,184.00

Resolution: To approve the schedule of payments.

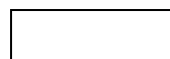
29/26 To note correspondence received not discussed elsewhere on this agenda.

None

30/26 To note agenda items for the next meeting.

None

31/26 To confirm date and time of next meeting.



The Parish Council for Towton, Grimston and Kirkby Wharfe with North Milford

28th October 2025 at 7.30pm

The Meeting closed at 8.35pm

Chairman's signature:

Date:

28th October 2025

