

The Parish Council for Towton, Grimston and Kirkby Wharfe with North Milford

Clerk to the Council: Jessica Bedford, 15 Wistowgate, Cawood, YO8 3SH.
Email: clerk@towtonpc.org.uk

You are summoned to attend the Ordinary Council Meeting of the Towton, Grimston, Kirkby Wharfe and North Milford Parish Council to be held at The Rockingham Arms, Towton on Tuesday 28th October 2025 at 7.30pm *The press and public are invited to attend meetings.*

Jessica Bedford

Clerk to the Council, 22nd October 2025

AGENDA

32/26 Apologies and approve reasons for absence.

33/26 Declarations of Interest and to approve any Dispensation Requests.

It is a requirement in law, Localism Act (2011s31) that Council members declare any Disclosable Pecuniary Interest.

34/26 Matters of Public Participation.

35/26 Reports from other Authorities - County Councillor, Police.

36/26 To approve the Minutes of the Annual Parish Council Meeting held on 23rd September 2025 as a true and accurate record.

37/26 Planning

a) Applications to be considered since last meeting; acknowledged if date passed for consultation.

None

b) To consider any planning enforcement issues

None

38/26 To receive Representative Reports - To receive updates and consider any further action:

- 1 Allotment Committee – to include an update from Cllr Gallagher on the Towton sewage treatment plant
- 2 Village Field Committee
- 3 Kirkby Wharfe Flood Group Committee to include consideration of the next phase of work to complete protection for the village
- 4 Defibrillator Guardians

39/26 To consider options for tree management on the village field.

40/26 To consider the removal of the 30mph repeater signs at Towton.

41/26 Regulatory & Financial Matters

1. To consider a process for managing and authorising future project payments, in light of recent delays in reimbursement.
2. To consider budget and precept requirements for 2026/27.
3. To agree a transfer of £15,000 from the premium to community bank accounts.
4. To consider internal audit requirements for 2025/26.
5. To approve a further £1,000 payment to the Project Manager for supervision of the Kirkby Wharfe Flood Project (within budget).
6. To note receipts, bank reconciliation, payments and confirm DD/SOs.

Date	Cost Centre	Payee	Net	Gross
29/09/2025	Precept	2 nd instalment		£3722.63
02/10/2025	VAT	VAT refund		£3959.13
Oct 25	Allotment	Rent payments		£729.00

7. To approve the Schedule of Payments.

Date	Cost Centre	Payee	Net	Gross
28/10/2025	Allotment	Rent overpayment refund		£85.00
28/10/2025	Salaries	Parish Clerk – Q3		£355.94
23/09/2025	KWFG	Flood works (within budget)	£15986.83	£1984.20

42/26 To note correspondence received not discussed elsewhere on this agenda.

43/26 To note agenda items for the next meeting.

44/26 To confirm date and time of next meeting.