

The Parish Council for Towton, Grimston and Kirkby Wharfe with North Milford

Clerk to the Council: Jessica Bedford

Email: clerk@towtonpc.org.uk

You are summoned to attend the Annual Parish Council Meeting of the Towton, Grimston, Kirkby Wharfe with North Milford Parish Council to be held at The Rockingham Arms, Towton on Tuesday 20th May 2025 at 7.30pm. (following the Annual Parish Meeting) *The press and public are invited to attend meetings.*

Jessica Bedford

Clerk to the Council, 14th May 2025

AGENDA

01/26 Apologies and approve reasons for absence

02/26 Declarations of Interest and to approve any Dispensation Requests *It is a requirement in law, Localism Act (2011s31) that Council members declare any Disclosable Pecuniary Interest.*

03/26 Election of Chair of the Council

04/26 Election of Vice Chair of the Council

05/26 Election of Committee Chair:

- a) Village Field Committee
- b) Allotment Committee
- c) KWFG – representative to the Group

06/26 Receipt of new Councillors' Acceptance of Office Forms and updated ROI (if required)

07/25 To approve the Minutes of the Ordinary Council Meetings held on the 6th February and 27th March 2025.

08/26 Matters of Public Participation

09/26 Reports from other Authorities - County Councillor, Police.

10/26 Planning

- a) Applications to be considered since the last meeting; acknowledged if date passed for consultation
None
- b) To consider any planning enforcement issues
None

11/26 To receive Representative Reports - To receive updates and consider any further action:

- 1 Allotment Committee
- 2 Village Field Committee - to include approval of annual petrol costs.
- 3 Kirkby Wharfe Flood Group Committee
- 4 Defibrillator Guardians

12/26 To confirm final arrangements for previous actions – Northern PowerGrid meeting and salt bin.

13/26 To consider the removal of the 30mph repeater sign at Towton.

14/26 Annual Financial Matters

- 1. To receive and consider the internal audit report 2024/25.
- 2. To authorise the completion of Section 1 of the Annual Governance and Return Statement 2024/25. To be completed, signed and dated by the Chairman and the Clerk of the Council.
- 3. To authorise the completion of Section 2 of the Annual Governance and Return

Statement 2024/25. To be completed, signed and dated by the Chairman and the Clerk of the Council.

4. To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015.
5. To confirm the dates for the Exercise of Public Rights for 24/25.

15/26 Regulatory & Financial Matters

1. To note receipts, bank reconciliation, authorise payments and confirm DD/SOs.
2. To approve the Schedule of Payments to 14 May 2025

| Date | Cost centre | Payee | Net | Gross |
|------------|-------------|--|---------|----------|
| 27/03/25 | Lighting | North Yorkshire Council – lantern upgrade (To note as previously paid) | £944.62 | £1133.54 |
| 20/05/2025 | Audit | Internal Audit | £55.00 | £66.00 |
| 20/05/2025 | Admin | YLCA Annual Subscription | | £158.00 |
| 20/05/2025 | Salaries | Clerk Salary | | £344.76 |

3. To consider the approval of nationally updated NALC model financial regulations and standing orders.
4. To receive an update on the bank account address and member change

16/26 To note Correspondence received not discussed elsewhere on this agenda.

17/26 To note agenda items: confirm date and time of next meeting.